

4.4 Administration of Medicine

1. Changes from last issue

2. Objective

To ensure that all medication administered has been approved by parent/guardian.

To ensure that no staff administer medication to children themselves.

1. Administration of medication

- Any medication brought to camp needs to be recorded with each individual Leader using the medication form.
- Leaders will then record details of the medication on the register.
- All medication must be kept with the individual child at all times clearly labelled who it belongs to and what it is.
- Leaders/coaches are not permitted to administer any medication to any child.

2. Storage of medication

Asthma Medication:

The child should have an inhaler with them at all times, and the setting should also. Each child's inhaler should be kept in a separate container, which is clearly labelled with its contents and the name of the child.

Pain Medications:

These should be kept locked away from the children. Each child's medication should be kept in a separate container labelled with the contents and the child's

name.

Allergy medication / Antihistamines:

These should be kept locked away from the children,

each child's medication should be kept in a separate container labelled with the contents and the child's name.

Epi-pens:

Where a child requires an epi-pen for allergic reactions, the child must carry one with them at all times.