

## Party Leader Emergency Response Card

What has happened?

Yellow or Red?

Start Here

### Level 1 or 2 Incident

Relatively minor accidents/incidents requiring no outside medical help or rescue. May require medical attention on return. May result in significantly delayed return and including vehicle breakdown.

Assess situation and stabilise

Secure remainder of party

Give First Aid

Advise BASE CONTACT of delayed return

Complete accident report on return

Do NOT talk to the MEDIA

### Level 3 or 4 Incident

Serious incidents involving injuries requiring medical assistance and/or hospitalisation. Fatal or near fatal accidents. Require outside help involving rescue by emergency services.

Summon and inform emergency services (See over)

Ensure proper handover of care

Advise BASE CONTACT (See over)

Provide support for casualty(s) and remainder of party

Arrange transport home if needed

Complete reporting procedures

## EMERGENCY SERVICES

999

112

Police

Mountain  
Rescue

Coastguard

Ambulance

Fire

Information you need to provide if possible:

- Your name
- Your location
- What happened
- Location of casualty(s)
- How many hurt
- Condition of casualty(s)
- How many in party
- Time of incident
- Any treatment given

## Advise BASE CONTACT

The BASE CONTACT needs to know:

- What has happened. Stick to FACTS
- Who has been injured
- Nature and extent of injuries – only what you know. Don't speculate
- Where the injured have been taken – contact details
- What you plan to do next

## BASE CONTACT details: