

Privacy Notice – Gie it a Go

Some personal data is collected and stored when you register for Gie it a Go. The reasons for holding this information are detailed below.

The Data Processor of the information being collected is SimplyBook.me Ltd. Data will be accessed and edited by Aberdeenshire Council staff and therefore, Aberdeenshire Council is the Data Controller. The Data Protection Officer can be contacted at Town House, 34 Low Street, Banff, AB45 1AY.

Email: dataprotection@aberdeenshire.gov.uk

Your information is being collected by Aberdeenshire Council.

Your information is being collected to use for the following purposes:

- Your full name and contact details (email address and/or phone number) are collected to identify your booking and to enable us to contact you regarding your booking.
- Where a service is age restricted, you are asked to confirm that you meet the age requirements.

The legal basis for collecting this information is:

Personal Data	
Performance of a Contract:	X

- To enable members and customers to access products available through Gie it a Go.

Personal Data	
Consent: The data subject has given explicit consent to the processing	X

- If you opt to join our mailing list, your email address will be used to send you marketing emails. You can unsubscribe at any time by clicking the link at the bottom of any email or contacting us.

Where the Legal Basis for processing is either Performance of a Contract or Legal Obligation, please note the following consequences of failure to provide the information:

Failure to provide the minimum contact information described above will result in you being unable to access products provided only through Gie it a Go.

Failure to confirm your age will result in you being unable to access age-restricted activities.

Your information will be shared with the following recipients or categories of recipient:

SimplyBook.me Ltd

Your information will be transferred to or stored in the following countries and the following safeguards are in place:

UK, Cyprus, Iceland, France

Your data may be stored in SimplyBook.me Ltd facilities in Iceland and Cyprus, hosting facilities situated in France, and email servers situated in UK. Transfers to each of these countries will be protected by appropriate safeguards, namely the use of standard data protection clauses adopted or approved by the European Commission.

The retention period for the data is:

12 months from when your account becomes inactive or is closed.

Please note that you have the following rights:

- to withdraw consent at any time, where the Legal Basis specified above is Consent;
- to lodge a complaint with the Information Commissioner's Office (after raising the issue with the Data Protection Officer first);
- to request access to your personal data;
- to data portability;
- to request rectification or erasure of your personal data, as so far as the legislation permits.

When you provide information where consent is the legal basis, you will be asked to give your consent and to confirm that you have been provided:

- why your information is being collected;
- the purposes for your information being collected;
- full information about the intended processing;
- details of any sharing of your information;
- details of the security for transferring your information to any country outside the EEA;
- the applicable retention period;
- details of any automated decision-making or profiling applied to your information; and
- details of your rights.

You have the right to withdraw this consent at any time by contacting alis.admin@aberdeenshire.gov.uk